ATTAINIUM

PLAN-A-WARE™
BY ATTAINIUM

Collaborative,
Web-based
Business Continuity Plan
Management

Plan-A-ware is a hosted, web-based business continuity planning service that enhances your organization's ability to interact with its Business Continuity Plan (BCP). From the beginning, your BCP is developed collaboratively and maintained with ease. Team members can "wander" through the BCP resulting in greater awareness, higher retention and improved skills. So when disaster strikes, your staff will know where to go, what to do and how to do it.

Plan-A-ware Engages the Entire Organization

An entire organization should be involved in preparing for and recovering from disasters, and Plan-A-ware is designed to be accessible to your entire organization. Leadership, staff, suppliers and constituents must all be prepared for, and actively involved in, the planning for and resumption of your business activities. Plan-A-ware is designed to help organizations easily understand the complex nature of Business Continuity Planning and Recovery.

Plan-A-ware is Easy to Use

Built on a collaborative platform, Plan-A-ware provides access control, site security, revision tracking and ease of navigation. Anyone with a basic understanding of Microsoft® Word and websites like Wikipedia® will have the knowledge needed to use Plan-A-ware.

Historically, maintaining a BCP has always been a challenge. Someone gets promoted or leaves the company and the plan's out of date because it was too much trouble to update it. With Plan-A-ware, however, updates to staff rosters, IT infrastructure, team lists, etc. are easy to update; the information is entered once and automatically propagated throughout the BCP.
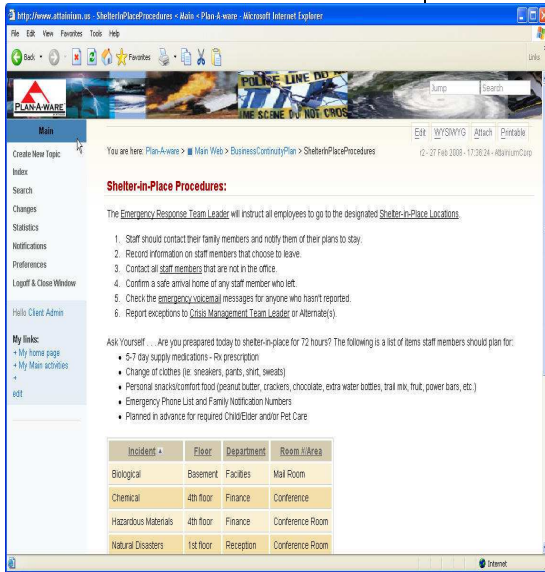
Plan-A-ware Ensures Your BCP Success

The success of a BCP is measured by more than the thickness of the document. It is measured by how well the staff understands it and how well the planning can be used to guide the emergency response and business resumptions efforts. This is accomplished with a high degree of staff involvement and awareness. This is what Plan-A-ware was developed to do.

Plan-A-ware provides the benefits of Attainium's vast knowledge and expertise, a focused business continuity management system and ultimately peace of mind.
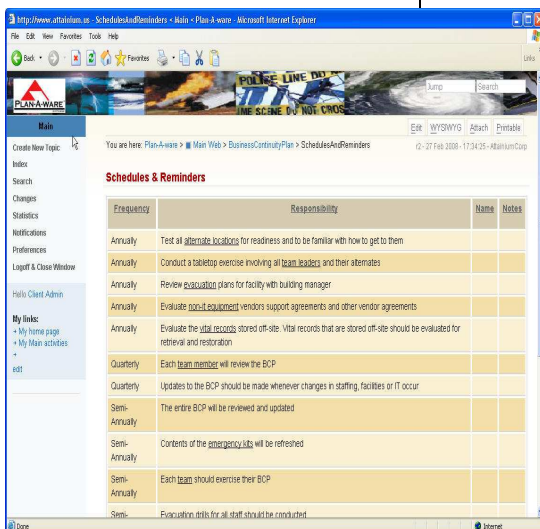
This is the Business Continuity Plan that your staff will use.

What You Get with Plan-A-ware

- Initial loading of your existing BCP into Plan-A-ware or the use of one of Plan-A-ware Business Continuity Plan models to draft the plan

- Plan-A-ware maintenance access for applicable staff members

- Initial training – (train the trainer)

- Free email support

- Free telephone support during normal business hours

- All Plan-A-ware revisions, fixes, upgrades, and new features

- Quarterly conference calls and/or on-site meetings with your BCP team

- Scheduled email reminders for ongoing maintenance, staff awareness & training, and plan testing & exercising activities

- Tips and insights for getting the most out of your Business Continuity Planning and Plan-A-ware efforts

- 20% discount on Attainium's custom Disaster Experience Tabletop Exercises

Features of Plan-A-ware

- Fully integrated – Data is entered once and automatically propagated throughout the BCP

- Version control – Provides an audit trail of what was changed and who changed it

- Access control – An organization has total control of who can make changes or who can 'read only'

- Availability – 24/7/365

- Ease of use and administration

- Site security – Plan-A-ware is access via SSL

- Attachments – Documents can be attached to any page. File types include Word, Excel, PowerPoint, PDF, etc.

- Support – Step-by-step instructions are included for each page.

- Printing – All or part of the BCP can be output to hardcopy, Microsoft Word or PDF.

- Scalable – grows along with your BCP

- Backup – Plan-A-ware is backed up daily to multiple, geographically dispersed locations.

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